



HMONG AMERICAN FARMERS ASSOCIATION

Hmong American Farmers Association
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www.hmongfarmers.com

TITLE: Packing Assistant

LOCATION: Vermillion Township, Minnesota

TIME: Full-Time (start immediately April through December 2022)

COMPENSATION: Full-Time, 32-40 hours a week – plus generous benefits package
\$17/ an hour

SUPERVISOR: Food Hub Director

The Hmong American Farmers Association (HAFA) is a membership based, social justice minded nonprofit organization that works with Hmong American farmers in the Twin Cities and the surrounding metropolitan area. The mission of the organization is to advance the economic, social and cultural prosperity of these farmers and their families. Many Hmong farmers face numerous obstacles to farming, including lack of access to land, capital, training and alternative markets besides the farmers' markets. Through cooperative farming, education and advocacy, HAFA works with Hmong farmers to create a path to wealth creation, not just income generation. HAFA was started by and is led by Hmong American farmers and uses an organizing approach to do its work.

HAFA is hiring an entry level Packing Assistant to start immediately.

Job Description:

The Packing Assistant will report to the HAFA Food Hub Director and work on the HAFA Farm, a 155 acre incubator and research vegetable farm located in Vermillion Township, Minnesota. The position requires a minimum of 32 hours per week, but may require longer hours and work on the weekend

The duties for this position include, but are not limited to:

Responsibilities:

The Packing Assistant must be willing to assist with all operations associated with the HAFA Food Hub including:

- Communicating with farmers and staff about upcoming orders and contract deliverables
- Cleaning and maintaining the wash station, packing shed and cooler area in accordance with food safety standards
- Packing, loading, tracking, cleaning and maintaining all packaging, small equipment, materials, and protocols associated with the food hub in accordance with food safety standards
- Sorting, packing, loading and unloading produce for institutional, retail and CSA sales
- Driving HAFA's 16' reefer truck to deliver produce to wholesale buyers and CSA sites
- Conducting due diligence tests on farmers and their produce
- Performing data entry

Qualifications & Experience:

- Prospective candidate **MUST** have reliable transportation
- Must be self-motivated, team oriented, responsible, hardworking
- Have strong organizational and communication skills
- Must also be willing to perform physical labor and work outside, or in the fields in all weather conditions

HAFA is especially interested in candidates who are committed to social, economic and racial justice.

HAFA is a Hmong-led organization, and cultural diversity is important to us. Minorities and people of color (particularly Hmong) are encouraged to apply. HAFA is an equal opportunity employer.

If interested, please send a cover letter, your resume and three references to: info@hmongfarmers.com. Please put "Packing Assistant Applicant" in the subject line.